

**Programme Specification**

**Title of Course: GradCert Healthcare Practice**

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| **Date last revised** |  |
| **Date of implementation of current version** | October 2022 |
| **Version number** | 1 |
| **Faculty** | HSSCE |
| **School** | Nursing |
| **Department** | Workforce Development |
| **Delivery Institution** | Kingston University |

This Programme Specification is designed for prospective students, current students, academic staff and employers. It provides a concise summary of the main features of the programme and the intended learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if they take full advantage of the learning opportunities that are provided. More detailed information on the learning outcomes and content of each modules can be found in the course VLE site and in individual Module Descriptors.

**SECTION 1: GENERAL INFORMATION**

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| **Award(s) and Title(s):** | GradCert Healthcare Practice  GradCert Healthcare Practice (Cardiac care)  GradCert Healthcare Practice (Neonatal Critical Care)  GradCert Healthcare Practice (Children’s Critical Care)  GradCert Healthcare Practice (Intensive Care)  GradCert Independent/Supplementary Prescribing for Nurses and Midwives\*  \*already validated |
| **Intermediate Awards(s) and Title(s):** | N/A |
| **FHEQ Level for the Final Award:** | Level 6 |
| **Awarding Institution:** | Kingston University |
| **Teaching Institution:** | Kingston University |
| **Location:** | Kingston Hill Campus |
| **Language of Delivery:** | English |
| ***Modes of Delivery:*** | Part time |
| **Available as:** | Full field |
| **Minimum period of registration:** | GradCert Part-time – 2 teaching blocks |
| **Maximum period of registration:** | GradCert Part-time – 2 years |
| **Entry Requirements:** | **Entry qualifications**:     * honours or ordinary degree qualification (or equivalent) from a UK or Republic of Ireland university. * honours or ordinary degree qualification from an approved institution of higher education outside the UK and Republic of Ireland will be accepted, subject to benchmarking of award equivalence by UK National Information Centre for the recognition and evaluation of international qualifications and skills (UK ENIC).     **All applicants**:  All applicants will normally hold a professional healthcare qualification and current UK professional registration and have six month’s post-qualifying practice experience.  Module specific practice-related requirements and additional entry criteria may apply to specified modules and will be indicated in the module outlines.  No Disclosure and Barring Services (DBS) clearance required.  A minimum Academic IELTS of 7 overall, with Writing at 7 and no other element below 6.5 (or equivalent) is required for those for whom English is not their first language.    **Recognition of Prior Learning**  Applicants may be given credit for prior certificated learning (i.e., free-standing credit) against specific modules in the programme, up to the credit values specified below. Normally credit will have been gained no longer than 5 years prior to enrolment on the programme:   * 30 credits of the 60 credits required for the GradCert.   Students who gained credit on the earlier Joint Faculty version of the courses referred to in this specification may apply to RPL both current credit and grades. |
| **Programme Accredited by:** | NA |
| **QAA Subject Benchmark Statements:** | QAA Bachelor’s Degree Characteristics. |
| **Approved Variants:** | *15 credit modules*:   * Up to 4 x 15 credit modules will be allowed.   *Number of reassessment opportunities:*   * Restricted to one reassessment attempt. |
| **UCAS Code:** | NA |

**SECTION 2: THE COURSE**

1. **Aims of the Course**

**The overall aims of the GradCert programme are to**:

1. Foster life-long personal and professional development in order to produce knowledgeable, skilled and reflective healthcare practitioners.

2. Produce a flexible educational programme, which reflects contemporary healthcare provision and meets the needs of students, service users and healthcare employers.

1. **Intended Learning Outcomes**

The course outcomes are referenced to the Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies (2014) and relate to the typical student. The course provides opportunities for students to develop and demonstrate knowledge and understanding specific to the subject, key skills and graduate attributes in the following areas:

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| **Programme Learning Outcomes** | | | | | |
|  | **Knowledge and Understanding**  On completion of the course students will be able to demonstrate deep and systematic knowledge and understanding of: |  | **Intellectual Skills**  On completion of the course students will be able to |  | **Subject Practical Skills**  On completion of the course students will be able to |
| A1 | a defined area of healthcare practice, including awareness of wider socio-political, financial and cultural influences. | B1 | apply reasoning and decision–making skills to complex and unfamiliar healthcare contexts, in order to deliver flexible, high quality, collaborative, person centred-care. | C1 | incorporate a critical ethical/ professional dimension into decision making. |
| A2 | the wider ethical, legal and professional perspectives of healthcare. |  |  | C2 | self-direct their own personal and professional development, based on the application of critical enquiry, reflective practice and appraisal of evidence. |
| A3 |  | B3 |  | C3 | act as a professional role model, apply the principles of effective leadership, and explore strategies to enhance service delivery. |
| A4 |  | B4 |  | C4 | apply specialist clinical skills to a defined area of healthcare provision. |

In addition to the programme learning outcomes identified overleaf, the programme of study defined in this programme specification will allow students to develop a range of Key Skills as follows:

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| **Key Skills** | | | | | | |
| **Self-Awareness Skills** | **Communication Skills** | **Interpersonal Skills** | **Research and information Literacy Skills** | **Numeracy Skills** | **Management & Leadership Skills** | **Creativity and Problem Solving Skills** |
| Take responsibility for own learning and plan for and record own personal development | Express ideas clearly and unambiguously in writing and the spoken work | Work well with others in a group or team | Search for and select relevant sources of information | Collect data from primary and secondary sources and use appropriate methods to manipulate and analyse this data | Determine the scope of a task (or project) | Apply scientific and other knowledge to analyse and evaluate information and data and to find solutions to problems |
| Recognise own academic strengths and weaknesses, reflect on performance and progress and respond to feedback | Present, challenge and defend ideas and results effectively orally and in writing | Work flexibly and respond to change | Critically evaluate information and use it appropriately | Present and record data in appropriate formats | Identify resources needed to undertake the task (or project) and to schedule and manage the resources | Work with complex ideas and justify judgements made through effective use of evidence |
| Organise self effectively, agreeing and setting realistic targets, accessing support where appropriate and managing time to achieve targets | Actively listen and respond appropriately to ideas of others | Discuss and debate with others and make concession to reach agreement | Apply the ethical and legal requirements in both the access and use of information | Interpret and evaluate data to inform and justify arguments | Evidence ability to successfully complete and evaluate a task (or project), revising the plan where necessary |  |
| Work effectively with limited supervision in unfamiliar contexts |  | Give, accept and respond to constructive feedback | Accurately cite and reference information sources | Be aware of issues of selection, accuracy and uncertainty in the collection and analysis of data | Motivate and direct others to enable an effective contribution from all participants |  |
|  |  | Show sensitivity and respect for diverse values and beliefs | Use software and IT technology as appropriate |  |  |  |

1. **Outline Programme Structure**

**\* Refer to Table 2 for option combinations**

**Option Module\***

**30 credits or 2 x 15 credits**

**Option Module**

**30 credits or 2 x 15 credits**

**Teaching Block**

**1**

**Teaching Block**

**2**

**Grad Cert Healthcare Practice:**

**Programme**

**Structure**

**Option Module\***

**30 credits or 2 x 15 credits**

**Graduate Certificates**

Students who already hold a BSc / BSc (Hons) (or equivalent), who undertake and pass 60 level 6 credits, which may include up to 30 credits of certificated learning (RPL) at level 6 / 7 are eligible for the award of *GradCert in Healthcare Practice.* This award which can be comprised of any free choice or option modules.

Students who already hold a BSc / BSc (Hons) (or equivalent), who undertake and pass 60 level 6 credits from the three modules *12 Lead ECG Interpretation* (15 credits level 6), *Cardiac Arrhythmias: Interpretation and management* (15 credits level 6) and *Cardiac Care: Patient Assessment and Management* (30 credits level 6), are eligible for the award of *GradCert Healthcare Practice (Cardiac Care).*

Students who already hold a BSc / BSc (Hons) (or equivalent), who undertake and pass 60 level 6 credits from the from the two modules *Adult* *Intensive Care: Patient Assessment* (30 credits level 6) and *Adult Intensive Care: Patient Management* (30 credits level 6), are eligible for the award of *GradCert Healthcare Practice (Intensive Care).*

Students who already hold a BSc / BSc (Hons) (or equivalent), who undertake and pass 60 level 6 credits from the two modules *Applied Pathophysiology in the management of children requiring Acute and High Dependency Care* (30 credits level 6) and *Critically Ill Child* (30 credits level 6), are eligible for the award of *GradCert Healthcare Practice (Children’s Critical Care).*

Students who already hold a BSc / BSc (Hons) (or equivalent), who undertake and pass 60 level 6 credits from the four modules *Applied Neonatal Pathophysiology* (15 credits level 6), *Neonatal Special and Transitional care* (15 credits level 6), *High Dependency Neonatal Care (*15 credits level 6), *Neonatal Intensive Care* (15 credits level 6) are eligible for the award of *GradCert Healthcare Practice (Neonatal Critical Care).*

Students who already hold a BSc / BSc (Hons) (or equivalent), who undertake and pass 60 level 6 credits from the from the two modules *Independent/Supplementary Prescribing for Nurses and Midwives (V300)* (30 credits level 6) and *Clinical Reasoning in Health Assessment: Lifespan Perspectives* (30 credits level 6), are eligible for the award of *GradCert Independent/Supplementary Prescribing for Nurses and Midwives*

Full details of each module will be provided in module descriptors and student module guides. For information on option module selection and coherence of students’ study plans please see section D.

Note: As per [GR5](about:blank) within the general regulations, the University aims to ensure that all option modules listed below are delivered. However, for various reasons, such as demand, the availability of option modules may vary from year to year or between teaching blocks. The University will notify students as soon as these circumstances arise by email.

1. **Principles of Teaching, Learning and Assessment**

**Programme Design**

The programme is aimed at employed, registered health care professionals, and has been designed in partnership with healthcare employers, ensuring currency and relevance to the workplace. It reflects contemporary healthcare and provides an integrated programme of university-based education applied to professional practice. A number of practice focused modules incorporate clinical competencies assessed in the workplace.

Programme design embraces the principles outlined in the *Kingston University Revised Academic Framework* and *Inclusive Curriculum Framework*. Our students come from diverse educational, cultural and healthcare backgrounds, with different learning styles and educational experiences. This diversity is valued as it not only enriches the learning for all, but also reflects the diversity of the service users and staff our students work with. Inclusivity bridges curriculum design and the assessment strategy to ensure that students are not unduly advantaged or disadvantaged due to their prior, or lack of prior, educational or practice experience.

Curriculum content aims to develop the student’s specialist and/or advanced skills and knowledge required for career and professional advancement within the relevant healthcare sector. The curriculum offers a continuous learning process, where theory and workplace learning are interlinked. The integration of theory and practice is achieved through a variety of learning, teaching and assessment strategies which require students to critically analyse, evaluate and reflect on their practice experiences in the workplace.

**Module selection**

The GradCert Healthcare Practice programme offers a wide choice of modules which enables a flexible plan of study, tailoring learning to the student’s sphere of professional practice, career aspirations and service needs. Applicants may be guided in their module choices by their sponsoring employer according to service needs, or to prepare for career advancement. New and continuing students can also seek guidance from the course team. All other GradCerts consist of compulsory modules and have no free-choice element.

The suite of modules to be offered in any academic year will be published before the commencement of each academic year and may vary from year to year. New applicants to the programme will indicate their module preferences on application.

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|  | **Module Code** | **Credit**  **Value** | **Level** | **Teaching Block** |
| **Option modules** |  |  |  |  |
| 12 lead ECG | NW6005 | 15 | 6 | 1 or 2 |
| Adult Critical Care: Patient Assessment | NW6003 | 30 | 6 | 1 or 2 |
| Adult Critical Care: Patient Management | NW6004 | 30 | 6 | 1 or 2 |
| Applied Neonatal Pathophysiology | NW6035 | 15 | 6 | 1 or 2 |
| Applied Pathophysiology in the Management of Children Requiring Acute and High Dependency Care | NW6036 | 30 | 6 | 1 or 2 |
| Cardiac Arrhythmias: Interpretation and management | NW6013 | 15 | 6 | 1 or 2 |
| Cardiac Care: Patient Assessment and Management | NW6014 | 30 | 6 | 1 or 2 |
| Clinical Reasoning in Health Assessment: Lifespan Perspectives | NW6032 | 30 | 6 | 1 or 2 |
| Critically Ill Child | NW6037 | 30 | 6 | 1 or 2 |
| High Dependency Neonatal Care | NW6038 | 15 | 6 | 1 or 2 |
| Independent/Supplementary Prescribing for Nurses and Midwives (V300) | NW6033 | 30 | 6 | 1 or 2 |
| Neonatal Intensive Care | NW6039 | 15 | 6 | 1 or 2 |
| Neonatal Special and Transitional care | NW6040 | 15 | 6 | 1 or 2 |
| **Free Choice modules** |  |  |  |  |
| Acutely Unwell Adult | NW6006 | 30 | 6 | 1 or 2 |
| Adult Critical Care: Foundation Course (Step 1) | NW6002 | 15 | 6 | 1 or 2 |
| Adult Critical Care Polytrauma: Assessment and Management | NW6007 | 15 |  | 1 or 2 |
| Anaesthetic Practice | NW6010 | 30 | 6 | 1 or 2 |
| Emergency Practice | NW6015 | 30 | 6 | 1 or 2 |
| Examination of the Newborn | NW6016 | 30 | 6 | 1 or 2 |
| General Practice Nursing: Fundamentals of Care | NW6017 | 30 | 6 | 1 or 2 |
| High Dependency Issues in Maternity Care | NW6018 | 15 | 6 | 1 or 2 |
| Minor Illness: Assessment and Management | NW6008 | 15 | 6 | 1 or 2 |
| Minor Injury Management | NW6009 | 15 | 6 | 1 or 2 |
| Perinatal Mental Health | NW6021 | 30 | 6 | 1 or 2 |
| Post-Anaesthetic Care | NW6022 | 30 | 6 | 1 or 2 |
| Professional Advocate | NW6023 | 30 | 6 | 1 or 2 |
| Renal Dialysis: Principles of Care | NW6024 | 30 | 6 | 1 or 2 |
| Renal Dysfunction: Complexities of Care | NW6025 | 30 | 6 | 1 or 2 |
| Respiratory Care for the Acute Setting | NW6026 | 15 |  | 1 or 2 |
| Theatre Practice | NW6027 | 30 | 6 | 1 or 2 |
| Trauma Care: Initial Assessment and Management | NW6028 | 15 | 6 | 1 or 2 |
| Work Based Learning – 15C | NW6029 | 15 | 6 | 1 or 2 |
| Work Based Learning – 30C | NW6030 | 30 | 6 | 1 or 2 |
| Work Based Learning – 60C | NW6041 | 60 | 6 | 1 or 2 |
| Working with Families, Carers and Significant Others in Mental Health | NW6031 | 30 | 6 | 1 or 2 |

Highly sought after in practice, specialist GradCert programme students undertake selected modules in order to demonstrate proficiency and / or qualification in specialism. The flexible nature of the programme means that for those working towards the generic GradCert, free choice of modules is offered.

**Stakeholder engagement in programme design and delivery**

Kingston University has well established partnerships with employers from health and social care services and collaboration between employers and the course team has been central to the co-creation and validation of the programme. Through the South West London Education Partnership quarterly meetings held between the faculty and trust education leads, and chaired by a practice partner trust, strategies to address ongoing workforce educational and development needs are discussed as a standing agenda item. These contributions have shaped and directed programme design, module development and the module descriptors. Ongoing review at engagement meetings will ensure the programme remains fit-for-purpose and continues to reflect stakeholder needs.

**Learning and teaching**

Learning and teaching will be delivered through the integration of face-to-face on-campus activities, as well as synchronous and asynchronous online activities, supported by Canvas and MS Teams, the University’s web-conferencing tool. The blended learning design is student centred and underpinned by both the ABC Curriculum (Young and Perovic, 2016) and the Community of Inquiry Model (Garrison, Anderson and Archer, 2000) design principles, which highlight the importance of integrating a variety of active learning types and cultivating the relational aspects of learning. This approach is reflected throughout the programme with activities such as problem-based learning, case scenarios, practical sessions, workbooks and quizzes, and critical reflective discussion drawing on students’ actual workplace experiences to ensure theory and workplace learning are tightly interwoven. The production of weekly tasks or outputs during each module also helps students to keep on track with the learning and gain feedback on their understanding of key topics. Students benefit from interdisciplinary learning, through guest speakers such as pharmacists, through shared classroom learning between students from differing professional backgrounds, as well as working with a variety of health and social care professionals during clinical practice. On the first day of the course/module an overview of the module content, learning strategies and assessment will be provided, along with an introduction to Canvas.

Some of the modules offered within the programme are also available at level 7, enabling students from both academic levels to be co-taught. This approach expands learner diversity and the range of professional practice settings which course participants are from and, in turn, enriches the learning exchange between participants and widens learner networking opportunities. This is particularly relevant for the highly specialist modules where recruitment numbers are naturally small. Teaching and learning strategies of co-taught modules are tailored to meet the needs of learners, taking into consideration the spread of prior academic achievement. Lecturers in the teaching team have extensive experience of co-teaching level 6 and level 7 modules and learning activities are based on an inclusive, no deficit teaching approach which encourages learners to share experiences, and to work together to problem solve. Students at level 6 will have access to level 6 Canvas (VLE) learning resources and students at level 7 will have access to level 7 Canvas learning resources. Each Canvas module will have a specifically tailored section to signpost students to learning strategies to help them succeed in the module.

**Academic success**

Programme design aims to support students from a wide range of academic backgrounds and incorporates various academic support strategies to enable all students maximise their full potential. Examples include:

* The option to refresh academic skills before committing to an academic award by taking a free-standing module (short course) from the BSc Healthcare Practice short course menu. Any free-standing credit achieved in this way can be used towards the academic award. Normally, credit will have been obtained no longer than five years prior to enrolment on the programme.
* Orientation to the University’s learning resources, database searching and VLE will be provided at the start of the programme/module to enable all students acquire the necessary skills to support their learning. Updates will be offered at key points in the programme, with ongoing support available through the University’s learning resource centres.
* Academic skills development will be embedded throughout the programme, alongside the theory content and assessment tutorials. Learners will have access to an online copy of the University’s *Critical Thinking Toolkit* via Canvas and will be introduced to all learners at the outset of the course. Activities in the Toolkit will enable learners to build their critical thinking skills through regular practice and with the support of the course team. This approach will nurture the student to become a thoughtful, objective and reasoned thinker, and enable them to tackle academic assignments confidently, understand marking criteria, use evidence, take a reasoned approach, make structured arguments and engage with other points of view.Guidance on planning independent study is provided on Canvas for each academic level of the module in the ‘Succeeding in this module’ section**.**
* The use of learning activities which foster reflection, critical appraisal, and analytic thinking skills, for example, through journal clubs, discussion groups, learning sets and the design of assessments.
* Dedicated academic skills lecturers who provide small group and one-to-one support.

See also Section E below for further information on academic skills development and student support provision.

**Assessment strategy**

The programme assessment strategy offers a broad variety of assessments. All assessments are mapped to the module learning outcomes and have been planned to ensure parity of learner effort between modules. Word limits for written assignments have been standardised.

Assessment tasks are designed to be authentic to the workplace, commonly drawing upon workplace events or practice activities as materials through which the student demonstrates application of theory, reflective analysis and evaluation skills. Some modules include a competency-based assessment covering specialist or extended role skills completed within the student’s work setting. The range of assessments tasks used offers choice and scope for meaningful contextualisation to the student’s own workplace and assists with accommodating differing learning styles. Examples of assessments include work-based projects, OSCE, snapshot assessments, competency assessment documents, vivas and classroom presentations.

Students are provided with assessment briefs on Canvas at the start of each module, the format of which has been co-created with students and standardised across the School of Nursing. The briefs provide plain-English guidance for the completion of each assessment, as well as hyper-links to supporting information and services, such as Kingston University’s Academic Success Centre. Assessment literacy is further developed within scheduled exemplar sessions within each module, during which students are given the opportunity to critique anonymised samples of previous coursework submissions, in the context of expectations within the School of Nursing’s generic level 6 marking rubric and the module specific learning outcomes.

All summative assessments are preceded by a formative assessment, related to the summative submission, which allows students to develop their ideas, seek feedback and maximise success at the summative point. Students also receive feed-forward at the summative points, which clarifies what actions are needed to develop their future assignments and achieve their full potential.

**Pattern of delivery**

The programme is offered through part-time day release. For the majority of modules course participation is normally one day per week, using a blended learning approach which combines on-campus teaching days, with days of directed learning. The flexibly scheduled directed learning may include online and/or workplace activities and may include:

* Directed and self-directed reading
* Structured personal and group reflection
* Coursework and assessment preparation
* Online meetings and teaching
* Group projects
* Online tutorials
* Assessment activities which link directly to the module being studied.

**Workplace learning**

There will be opportunities to supplement and contextualise module learning within the student’s own workplace and all students are encouraged to identify an appropriate practice supervisor who can facilitate workplace learning. Students taking modules which include any form of practical/clinical assessment (e.g., competency development and assessment, OSCE, clinical logs) will require their employer to assign an appropriately qualified and experienced practice supervisor/practice assessor to support the student’s practice development and to undertake formative and summative competency assessment. See Section E for further information on the practice supervisor/practice assessor role.

1. **Support for Students and their Learning**

The course team recognises that the GradCert Healthcare Practice is a demanding course both personally and academically. Our student population is diverse; many are mid-career and returning to study after a break is commonplace. In recognition of this, a strong emphasis is placed on student support. In addition to the curriculum design features outlined in section D, students have a range of support resources upon which to draw, which include the following:

* Course leader: The course leader helps students to understand the structure and requirements of the course, in association with the course team. The course leader is responsible for the organisation and management of the programme and overall monitoring of student progression.
* Module leader and teaching team: The module team are the primary source for academic support and assignment supervision. They coordinate tutorial support for the formative and summative submissions and ensure appropriate feedback and feed forward is provided. The module team will refer students in need of additional support.
* Practice supervisor/practice assessor: Students will be supported within their employment setting by a practice supervisor and, where applicable, will have their competency development assessed by a designated practice assessor. Employers are responsible for identifying an appropriate individual within their organisation who can act as a positive role model, facilitate learning opportunities, act as a critical friend to discuss and challenge ideas and performance, offer constructive feedback to ensure effective learning and who can assess performance objectively. Some employers may adopt a team-based approach to supervision matched to the development needs of their staff member. Most staff undertaking the practice supervisor/practice assessor roles will be experienced in supervising and assessing NMC approved programmes and will have received preparation for these roles aligned to the NMC Standards for student supervision and assessment (2018). Where required, preparation can be offered by the programme team.
* KU Personal Tutor Scheme: It is recognised that the combination of work, study and personal family commitments can be challenging. All students are allocated a named personal tutor, normally a member of the course team, who provides a constant presence and continuity of support throughout the programme, encouraging and motivating their tutees. Regular personal tutor group tutorials are timetabled to facilitate group support at key points and students have regular one-to-one meetings with their personal tutor to monitor their progression and development. Students are also able to contact their personal tutor for further academic and pastoral support, if needed. Where appropriate, the personal tutor will refer tutees to the School’s dedicated specialist lecturer for academic support who can provide one-to-one assistance with academic skill development or other university support services, as required.
* Specialist lecturer with a remit for academic support: Students can self-refer or be referred by any member of academic staff for one-to-one tutoring to support writing/academic skills; English language development; learning difference needs (e.g., dyslexia).
* Student Wellbeing Hub: Centralised online university information and support covering a wide range of resources such as campus information, student accommodation, library services, academic regulations and procedures, student support and achievement, finance, wellbeing, student activities and participation, information for international students and on studying abroad.
* The Information Centre: Located in the university libraries alongside the library front desk services, the Information Centre’s in-person service desks provide a wide range of information. Information and guidance are also provided through online chat and by phone.
* Academic Success Centres: Self-referral drop-in centres staffed by specialist academic support lecturers who provide small group and one-to-one support.
* Canvas: The University uses Canvas as its virtual learning environment which provides a versatile, interactive learning platform.
* IT support: Canvas has its own dedicated 24-hour support available to students. Additional IT support can be accessed via ‘My Kingston’.
* Faculty Student Achievement Officer: This is a non-academic role which provides pastoral support and advice. Students can arrange a one-to-one meeting or attend drop-in appointments. The Student Achievement Officer can signpost students to the wide range of services offered by the University. These include finance, accommodation, disability and dyslexia, health and wellbeing, counselling, faith and spirituality, Union of Kingston University Students.
* Access to high quality learning resource centres (LRC), online learning facilities and other learning support. LRC staff support the provision of academic skills development, both within the LRC and integrated into module delivery.
* Qualified disability advisor who gives guidance on reasonable adjustments and support to the student and advises academic staff.
* Confidential counselling and pastoral support, including mental health support services.
* Comprehensive occupational health services if required, beyond the employing organisation’s own provision.
* Student support facilities provide advice on issues such as finance, health and wellbeing (including counselling), faith and spirituality, regulations, legal matters, accommodation, international student support and are available to all students.
* The Students’ Union.
* Dyslexia and disability support (including support for mental health concerns).

In addition, there are other key non-academic roles which provide support for students, such as professionals support staff and the Admissions Team.

1. **Ensuring and Enhancing the Quality of the Course**

The University has several methods for evaluating and improving the quality and standards of its provision. These include:

* External examiners
* Boards of study with student representation
* Annual Monitoring and Enhancement
* Continuous Monitoring of courses through the Kingston Course Enhancement Programme (KCEP+)
* Student evaluation including Module Evaluation Questionnaires (MEQs) and level surveys
* Moderation policies
* Feedback from employers

1. **Employability and work-based learning**

As a condition of entry to the programme, all course participants will be qualified healthcare staff in active employment in healthcare settings. Most will be sponsored by their employer to undertake the programme with a view to enhancing service delivery or achieving career advancement within their organisation. Completion of the programme or short course frequently brings additional role responsibilities within the workplace. The close partnership with local employers during programme development, and the ongoing review and feedback from employers and current students will ensure the course is, and remains, well aligned to healthcare roles and organisational needs across the local sector. Where applicable, the competency assessment document will provide evidence of specialist clinical competence at level 6 and will be an asset to completing students seeking career progression. The personal tutor/teaching team are also available for career guidance.

***Work-based learning***

Outreach placements, visits and shadowing activities within the student’s employment setting are actively encouraged – although it is the responsibility of individual students to arrange such activities with their line manager and workplace supervisor. This type of activity allows students to access new learning opportunities which may not be available within their usual work base.

1. **Other sources of information that you may wish to consult**

Online prospectus of modules: [https://www.applycpd.com/KUSGUL](about:blank)

Kinston University Short Course web page: [https://www.kingston.ac.uk/short-courses/courses/](about:blank)

1. **Development of Course Learning Outcomes in**

This table maps where course learning outcomes are **summatively** assessed across the modules for these courses. It provides an aid to academic staff in understanding how individual modules contribute to the course aims, a means to help students monitor their own learning, personal and professional development as the course progresses and a checklist for quality assurance purposes.

Table 1. Mapping of Programme Learning Outcomes to generic GradCert

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | |  | | **Free choice / option modules** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 lead ECG | Acutely Unwell Adult | *Adult Critical Care: Foundation Course (Step 1)* | *Adult Critical Care: Patient Assessment* | *Adult Critical Care: Patient Management* | Adult Critical Care Polytrauma: Assessment and Management | Anaesthetic Practice | Applied Neonatal Pathophysiology | Applied Pathophysiology in the management of children requiring Acute and High Dependency Care | Cardiac Arrythmias: Interpretation and Management | Cardiac Care: Patient Assessment and Management | *Clinical Reasoning in Health Assessment: Lifespan Perspectives* | Critically Ill Child | Emergency Practice | Examination of the Newborn | General Practice Nursing: Fundamentals of Care | High Dependency Issues in Maternity Care | High Dependency Neonatal Care | Minor Illness: Assessment and Management | Minor Injury Management | Neonatal intensive Care | Neonatal special and transitional care | Perinatal Mental Health | Post-anaesthetic Care | *Prescribing* | Professional Advocate | Renal Dialysis: Principles of Care | Renal Dysfunction: Complexities of Care | Respiratory Care | Theatre Practice | Trauma Care | Work Based Learning 15c | Work Based Learning 30c | Work Based Learning 60c | Working with families, carers and significant others in mental health |
| **Knowledge & Understanding** | A1 | X | X | *X* | *X* | *X* | X | X | X | X | X | X | *X* | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| A2 |  | X | X |  | X |  | X |  | X | X | X | *X* | X | X | X | X |  | X | X | X | X | X | X | X | X | X | X | X |  | X | X |  | X | X | X |
| **Intellectual Skills** | B1 | X | X | *X* | *X* | X | X | X | X | X | X | X | *X* | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |  | X | X | X | X |
| **Practical Skills** | C1 |  | X |  |  | X |  | X |  | X | X | X | *X* | X | X | X | X |  | X | X | X | X | X | X | X | X | X | X | X |  | X |  | X | X | X | X |
| C2 | X | X | *X* | *X* | X | X | X | X | X | X | X | *X* | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| C3 |  | X |  |  | X |  |  |  |  |  | X | *X* | X | X | X | X | X |  | X |  | X |  |  |  | X | X | X | X |  |  |  |  | X | X | X |
| C4 | X | X | *X* | *X* | X | X | X | X | X | X | X | *X* | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |

Table 2. Mapping of Programme Learning Outcomes to specialist GradCerts

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | **GradCert**  **(Cardiac Care)** | | | **GradCert (Intensive Care)** | | **GradCert (Children’s Critical Care)** | | **GradCert**  **(Neonatal Critical Care)** | | | | **GradCert Independent/Supplementary Prescribing for Nurses and Midwives\*** | |
|  | | 12 Lead ECG Interpretation | Cardiac Arrhythmias: Interpretation and management | Cardiac Care: Patient Assessment and Management | Adult Critical Care: Patient Assessment | Adult Critical Care: Patient Management | Applied Pathophysiology in the management of children requiring Acute and High Dependency Care | Critically Ill Child | Applied Neonatal Pathophysiology | Neonatal special and transitional care | High Dependency Neonatal Care | Neonatal intensive Care | Clinical Reasoning in Health Assessment | Independent/Supplementary Prescribing for Nurses and Midwives (V300) |
| **Knowledge & Understanding** | **A1** | X | X | X | X | X | X | X | X | X | X | X | X | X |
| **A2** |  | X | X |  | X | X | X |  | X | X | X | X | X |
| **Intellectual Skills** | **B1** | X | X | X | X | X | X | X | X | X | X | X | X | X |
| **Practical Skills** | **C1** |  | X | X |  | X | X | X |  | X | X | X | X | X |
| **C2** | X | X | X | X | X | X | X | X | X | X | X | X | X |
| **C3** |  |  | X |  | X |  | X |  |  |  | X | X | X |
| **C4** | X | X | X | X | X | X | X | X | X | X | X | X | X |

\*already validated

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